



Thank you for choosing the Ronald Reagan Presidential Library as the site for your event. Rest assured, our staff stands ready to assist you to insure your experience with us is a memorable one. As you know, you have selected a unique location to hold your event. We are one of only 12 Presidential Libraries in the United States and one of two located on the West Coast. We value our special relationship with the community and we take seriously our commitment to safeguard the legacy of our 40th President. The Ronald Reagan Presidential Library and Museum is situated on 100 acres of beautiful hilltop property overlooking the Conejo Valley and Pacific Ocean. Its Spanish Mission style complements the surrounding California countryside and is a fitting home for the Ronald Reagan Presidential Library and Museum.

The brand new, state of the art Presidential Learning Center or Albritton Hall was opened in September of 2004 and is equipped to hold over 900 event-goers including a 5500 square foot Multipurpose room (Albritton Hall) and a 2800 square foot Mezzanine and Cafe that has a capacity of almost 300. The Audio/Visual amenities are second to none. We can accommodate: DVDs, VHS, CDs, logos, PowerPoint presentations and video recording. Albritton Hall rests next door to the historic Air Force One Pavilion which is set to open in summer 2005. Both venues offer state of the art technology and breathtaking panoramic views. No matter what the special occasion is The Ronald Reagan Presidential Library and Museum is eager to satisfy your wishes and assure you an unforgettable experience for all.

*To this end, we employ all necessary means to maintain the integrity and security of our collection and the facility. All persons representing your group and guests of the organization must comply with the security protocols and special procedures established by the federal government as specified in the contract. Failure to comply will result in additional charges and possible cancellation of your event. **Of particular importance is Section 9 of our contract, Standard Policies and Procedures. Please give special attention to items number 3 through 8 of this section.***